

Internal Quality Assurance Cell

HITECH/IQAC/2024-25/1

01.06.2024

CIRCULAR

It is hereby informed to HoDs, Department IQAC Coordinators and Academic Audit Team members that a meeting is scheduled at 11.30 am on 03.06.2024 in Board room. All HoDs, Department IQAC Coordinators and Academic Audit Team members are requested to attend the meeting

The agenda

1. AQAR (2023-24) details
2. Activities of committees/clubs/societies
3. Physical stock verification
4. Research Cell activities

11/6/24
11/6/24

Dr.S.R.Rajabalayanan
Coordinator-IQAC
Dr. S.R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

Copy to

- 1.IQAC Members
- 2.HoDs
- 3.Department IQAC Coordinators
- 4.Office



CN
1.6.24

Principal
Dr. C. Natarajan, M.E.Ph.D.
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.



Internal Quality Assurance Cell

Minutes of Meeting

Meeting Details	IQAC -Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	03.06.2024 /11.30 am
Venue	Board Room

Dr.S.R.Rajabalayanan, Coordinator IQAC gave welcome address. Dr.C.Natarajan,Chairman, IQAC presided over the meeting.

Details of Discussion

- The completed AQAR (2023-24) details have been discussed
- Discussion with coordinators of committees/clubs/societies
- Discussion of Physical stock verification details
- Research Cell activities-Proposal application for IEI Projects

Dr.S.R.Rajabalayanan
3/6/24
Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.



C.N
3.6.24
Principal
Dr. C. Natarajan, M.E., Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.





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Valley Campus, Pollachi Highway, Coimbatore – 641032.



Internal Quality Assurance Cell



Details of Participants

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	03.06.2024 /11.30 am
Venue	Board Room

S.No	Name of Member	Designation & Address	Signature
1.	Dr.C.Natarajan	Principal, Hindusthan Institute of Technology	<i>C.N 3/6/24</i>
2.	Dr.S.R.Rajabalayanan	Coordinator-IQAC	<i>S.R.Rajabalayanan 3/6</i>
3.	Dr.A.Jameer Basha	Professor & Head /CSE	<i>A.Jameer Basha</i>
4.	Dr. K.P. Dhanabalakrishnan	Professor & Head /AERO	<i>K.P.Dhanabal</i>
5.	Dr.B Paulchamy	Professor & Head /ECE	<i>B.Paulchamy</i>
6.	Dr.M Duraipandian	Professor & Head /IT	<i>M.Duraipandian 3/6/24</i>
7.	Dr.L.Vijayakumar	Professor & Head /Pharma	<i>L.Vijayakumar</i>
8.	Dr.S.Jeyabharathi	Professor & Head /S&H	<i>S.Jeyabharathi</i>
9.	Mr.Maheswaran	Department Coordinator/AERO	<i>M.Maheswaran 3/6/24</i>
10.	Dr.K. Mahendrakan	Department Coordinator/ECE	<i>K.Mahendrakan</i>
11.	Mr.A.Jeevarathinam	Department Coordinator/MECH	<i>A.Jeevarathinam</i>
12.	Mrs.S.Sangeetha	Department Coordinator/MBA	<i>S.Sangeetha</i>





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Internal Quality Assurance Cell

Action Taken report

Meeting Details	IQAC -Members, HoDs and Department IQAC Coordinators Meeting
Date &Time	03.06.2024 /11.30 am
Venue	Board Room

S.No	Details of Discussion	Action Taken
1	Discussion with coordinators of committees/clubs/societies	The coordinators have been requested to plan the activities in specific to their committees/clubs/societies HiTech Green Club celebrated World Environment Day on 5th June 2024 Bhumi Club,NSS and NCC of Hindusthan Institute of Technology jointly organized the Commemoration of World Day Against Child Labour, on 12 th June 2024
2	Physical stock verification	Physical stock verification in the departments of CSE,AIDS,IT,CMD,Library and Office has been carried out with various committees coordinated by HoDs during 03.06.2024 - 10.06.2024. Reports have been submitted to Coordinator, Dr.K.P.Dhanabalakrishnan
3	Research Cell activities	Faculty members have been requested to apply for IEI Projects. NPTEL Certification is made mandatory and it is decided to provide incentives in the form of registration fees.



Revised dated 03/06/24
4/6/24

Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr. S.R. RAJABALAYANAN
Coordinator

Internal Quality Assurance Cell

Hindusthan Institute of Technology
Valley Campus, Pollachi Highway, Coimbatore - 641 032, Tamilnadu, India.

C
Principal

Dr. C. Natarajan, M.E.Ph.D.
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.

www.hit.edu.in



Internal Quality Assurance Cell

HITECH/IQAC/2024-25/2

18.07.2024

CIRCULAR

It is hereby informed to HoDs, Department IQAC Coordinators and Academic Audit Team members that a meeting is scheduled at 11.00 am on 20.07.2024 in Board room. All HoDs, Department IQAC Coordinators are requested to attend the meeting

The agenda

- Academic activities of 2024-25
- NPTEL Examinations
- Seed Money proposals
- Accreditation system
- NBA-SAR Preparation
- Activities of committees/clubs/societies activities

*Dr. S. R. Rajabalayanan
18.7.24*

Dr. S. R. Rajabalayanan
Coordinator-IQAC
Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

Copy to

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- 2.HoDs
- 3.Department IQAC Coordinators
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*CN
18.7.24*

Principal
Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.





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Internal Quality Assurance Cell

Minutes of Meeting

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date &Time	20.07.2024 /11.00 am
Venue	Board Room

HoDs, Department IQAC coordinators and Academic Audit committee members have attended this meeting

Details of Discussion

- Discussion on Academic activities of 2024-25 –Slow learners coaching classes/Monitoring of attendance of students
- Faculty members have been requested to enroll for the NPTEL Examinations
- Seed Money proposals have been reviewed
- Discussion on binary Accreditation system has been carried out.
- It is planned for NBA-SAR Preparation from August 2024
- Discussion on committees/clubs/societies activities

20.07.2024
20.07.2024

Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr.S.R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.



C.N.
Principal
20.7.24

Dr. C. Natarajan, M.E.Phd.,
PRINCIPAL
Hindusthan Institute of Tech '94
Coimbatore - 641 032.





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Internal Quality Assurance Cell



Details of Participants

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	20.07.2024 /11.00 am
Venue	Board Room

S.No	Name of Member	Designation & Address	Signature
1.	Dr.C.Natarajan	Principal, Hindusthan Institute of Technology	<i>C.Natarajan 20/7/24</i>
2.	Dr.S.R.Rajabalayanan	Coordinator-IQAC	<i>S.R.Rajabalayanan 20/7/24</i>
3.	Dr.K.Bharath	Associate Professor , MBA	<i>K.Bharath</i>
4.	Dr.A.Jameer Basha	Professor & Head /CSE	<i>A.Jameer Basha</i>
5.	Dr. K.P. Dhanabalakrishnan	Professor & Head /AERO	<i>K.P.Dhanabalakrishnan</i>
6.	Dr.B Paulchamy	Professor & Head /ECE	<i>B.Paulchamy</i>
7.	Dr.M Duraipandian	Professor & Head /IT	<i>M.Duraipandian 20/7/24</i>
8.	Dr.L.Vijayakumar	Professor & Head /Pharma	<i>L.Vijayakumar</i>
9.	Dr.S.Jeyabharathi	Professor & Head /S&H	<i>S.Jeyabharathi 20/7/24</i>
10.	Dr.V.Sureshbabu	Controller of Examination	<i>V.Sureshbabu 20/7/24</i>
11.	Mr.N.Maheswaran	Department Coordinator/AERO	<i>N.Maheswaran</i>
12.	Mr.R. Arun	Department Coordinator/CSE	<i>R.Arun</i>
13.	Dr.K. Mahendrakan	Department Coordinator/ECE	<i>K.Mahendrakan 20/7/24</i>
14.	Mr.A.Jeevarathinam	Department Coordinator/MECH	<i>A.Jeevarathinam 20/7/24</i>
15.	Dr.P. Jayachitra	Department Coordinator/S&H	<i>P.Jayachitra 20/7/24</i>
16.	Mrs.Sangeetha	Department Coordinator/MBA	<i>Sangeetha</i>





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Internal Quality Assurance Cell

Action Taken report

Meeting Details	IQAC -Members, HoDs and Department IQAC Coordinators Meeting
Date &Time	20.07.2024 /11.00 am
Venue	Board Room

S.No	Details of Discussion	Action Taken
1	Discussion on Academic activities of 2024-25	All course handling faculty members have been requested to continue Attendance monitoring and follow up of academic performance Tutors are requested to prepare the details of their wards(Address/Adhaar/emergency phone number/performance details) and report to Principal once in two weeks Coaching classes to be started from second week of August 2024,followed with an impact analysis of previous coaching classes.Dr.S.Kavitha has been nominated as coordinator for slow learners coaching program
2	Research Cell activities	NPTEL Registration is compulsory. Tutors are requested to motivate their wards to apply for NPTEL Certification Seed money review details are to be submitted to Principal during fourth week of July 2024.Dr.B.Paulchamy has been requested to compile details and submit the report
3	Discussion on NAAC and NBA Accreditation	Discussion on binary Accreditation system has been carried out. It is planned for NBA-SAR Preparation from August 2024.Dr.Duraipandian, HoD/IT has been requested to coordinate the NBA Process for departments of AERO,CSE,ECE and MECH
4	Discussion on Committees/clubs/societies activities	HiTech NSS has taken initiative for IAB Blind Empowerment Champions Award.NSS & NCC are proposing for Celebration of 'Kargil Vijay Diwas (Kargil Victory Day)' on 26th July 2024



Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

*S. S. Rajabalayanan
22/7/24*



*C. Natarajan
22/7/24*

Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.

Internal Quality Assurance Cell

HITECH/IQAC/2024-25/3

09.08.2024

CIRCULAR

It is hereby informed to HoDs, Department IQAC Coordinators and Academic Audit Team members that a meeting is scheduled at 10.30 am on 12.08.2024 in Board room. All HoDs, Department IQAC Coordinators are requested to attend the meeting

The agenda

1. Committees/clubs/societies activities
2. Review on Research Cell activities
3. NIRF Requirements-Data collection
4. Scholarship schemes

*2024-25
12.08.24*
Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

Copy to

1. IQAC Members
2. HoDs
3. Office



*CM
9.8.24*
Principal

Dr. C. Natarajan, M.E.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.



Internal Quality Assurance Cell

Minutes of Meeting

Meeting Details	IQAC -Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	12.08.2024 /11.00 am
Venue	Board Room

Details of Discussion

1. Discussion on committees/clubs/societies activities
2. Review on Research Cell activities
3. NIRF Requirements-Data collection and compilation have been discussed
4. Tamilnadu Government scholarship schemes have been explained and Class advisors have been requested to follow up of scholarship schemes for their wards

*Co-ordinated by Dr. S.R. Rajabalayanan
12.8.24*

Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.



C.N.
Principal
12.8.24

Dr. C. Natarajan, M.E.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.





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Internal Quality Assurance Cell



Details of Participants

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	12.08.2024 /11.00 am
Venue	Board Room

S.No	Name of Member	Designation & Address	Signature
1.	Dr.C.Natarajan	Principal, Hindusthan Institute of Technology	<i>C.N 12.8.24</i>
2.	Dr.S.R.Rajabalayanan	Coordinator-IQAC	<i>S.Rajabalayanan</i>
3.	Dr.A.Jameer Basha	Professor & Head /CSE	<i>A.Jameer Basha</i>
4.	Dr. K.P. Dhanabalakrishnan	Professor & Head /AERO	<i>K.P.Dhanabalakrishnan</i>
5.	Dr.B Paulchamy	Professor & Head /ECE	<i>B.Paulchamy</i>
6.	Dr.M Duraipandian	Professor & Head /IT	<i>M.Duraipandian</i>
7.	Dr.L.Vijayakumar	Professor & Head /Pharma	<i>L.Vijayakumar</i>
8.	Dr.S.Jeyabharathi	Professor & Head /S&H	<i>S.Jeyabharathi</i>
9.	Mr.Maheswaran	Department Coordinator/AERO	<i>Maheswaran</i>
10.	Dr.K. Mahendrakan	Department Coordinator/ECE	<i>Dr.K. Mahendrakan 12.8.24</i>
11.	Mr.A.Jeevarathinam	Department Coordinator/MECH	<i>A.Jeevarathinam</i>
12.	Mrs.S.Sangeetha	Department Coordinator/MBA	<i>Sangeetha</i>





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Internal Quality Assurance Cell

Action Taken report

Meeting Details	IQAC -Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	12.08.2024 /11.00 am
Venue	Board Room

S.No	Details of Discussion	Action Taken
1	Discussion on committees/clubs/societies activities	Discipline and Welfare Committee conducted Day scholar Students Regulations meeting during 1-2 August 2024 and instructions were given. Class advisors and tutors were requested to monitor attendance of Day scholar Students Observation of National Anti-Ragging Day by NSS on 12th August 2024 Observation of National Anti-Ragging Week during 12th to 18th August 2024-by NCC & Fine Arts Club Awareness Programme on Drug Free Tamilnadu was organized by NSS on 12th August 2024 NCC is organizing 'Har Ghar Tiranga' campaign 15th August 2024
2	Research Cell activities	Research committee advocates the faculty members to utilize the formats available with research coordinators to apply for projects under DST,DAE,TNSCST and ICSSR HoDs were requested to motivate to apply for a minimum of two TNSCST Student projects per department
3	Discussion on NIRF Requirements	As per NIRF requirements, HoDs were requested to motivate their department faculty members to concentrate on Quality Journal Publications, Patent Application and Consultancy activities
4	Discussion on Tamilnadu Government scholarship scheme	As Tamil Puthalvan scheme has been launched on 09-08-2024, the class tutors have been requested to identify the beneficiaries and submit to the office

Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr. S.R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

22/8/24
14/8/24

CD
Principal
14-8-24

Dr. C. Natarajan, ME.Ph.D.
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.



Internal Quality Assurance Cell

HITECH/IQAC/2024-25/4

09.09.2024

CIRCULAR

It is proposed to have a meeting at 11.00 am on 11.09.2024 in Board room. All HoDs, Department IQAC Coordinators are requested to attend the meeting

The agenda

- AQAR (2023-24) Details
- NBA Preparation
- Slow learners Coaching class details
- Research Cell/IIC Activities
- Discussion on committees/clubs/societies activities

Signed and Sealed on 9.9.24
Dr.S.R.Rajabalayanan

Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator

Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

C.N.
Principal
9.9.24

Dr. C. Natarajan, M.E.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.

Copy to

- 1.IQAC Members
- 2.HoDs
- 3.Department IQAC Coordinators
- 4.Office



Internal Quality Assurance Cell

Minutes of Meeting

Meeting Details	IQAC -Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	11.09.2024 /11.00 am
Venue	Board Room

Details of Discussion

1. Department IQAC coordinators have submitted the details for AQAR (2023-24)
2. NBA Preparation details have been reviewed
3. Review on Slow learners Coaching class has been done
4. Research Cell: Details of Incentives and project proposals have been discussed
5. IIC Activities: Department wise IIC Activities have been planned
6. Discussion on committees/clubs/societies activities



Rajabalayanan
11/9/24

Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

C.N.
Principal
11-9-24

Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
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Internal Quality Assurance Cell



Details of Participants

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	11.09.2024 /11.00 am
Venue	Board Room

S.No	Name of Member	Designation & Address	Signature
1.	Dr.C.Natarajan	Principal, Hindusthan Institute of Technology	C.N 11.9.24
2.	Dr.S.R.Rajabalayanan	Coordinator-IQAC	S.Rajabalayanan
3.	Dr.A.Jameer Basha	Professor & Head /CSE	A.Jameer Basha
4.	Dr. K.P. Dhanabalakrishnan	Professor & Head /AERO	K.P.Dhanabalakrishnan
5.	Dr.B Paulchamy	Professor & Head /ECE	B.Paulchamy
6.	Dr.M Duraipandian	Professor & Head /IT	M.Duraipandian
7.	Dr.L.Vijayakumar	Professor & Head /Pharma	L.Vijayakumar
8.	Dr.D.M.Navarasu	Professor & Head /MBA	D.M.Navarasu
9.	Dr.S.Jeyabharathi	Professor & Head /S&H	S.Jeyabharathi
10.	Mr.Maheswaran	Department Coordinator/AERO	Maheswaran
11.	Dr.K. Mahendrakan	Department Coordinator/ECE	K.Mahendrakan
12.	Mr.A.Jeevarathinam	Department Coordinator/MECH	A.Jeevarathinam
13.	Mrs.S.Sangeetha	Department Coordinator/MBA	Sangeetha



Internal Quality Assurance Cell

Action Taken report

Meeting Details	IQAC -Members, HoDs and Department IQAC Coordinators Meeting
Date &Time	11.09.2024 /11.00 am
Venue	Board Room

S.No	Details of Discussion	Action Taken
1	Preparation for NBA	HoDs and Department NBA Coordinators have been requested to prepare the NBA Documentation as per TIER -I/Updated format Dr.Duraipandian, HoD/IT has been requested to coordinate and preparation schedule is starting from 20.09.2024
	Academic Performance of students	Course handling faculty have been requested to monitor the performance of Final year students in Internal Assessment Tests Special coaching class for II& III year slow learners is to be continued .The coaching timing has been revised to 4.30 pm to 5.30 pm
2	Research Cell activities	It is decided to have minimum 2 Project applications by Ph.D holders.The arrangements have been made for AICTE-IDEA Lab presentation on 17 th September 2024 by the team members
3	Discussion on IIC Activity	The organization of IIC Activities have been allotted and to be monitored by Dr.J.Jameer Basha
4	Discussion on committees/clubs/societies activities	NSS is organizing pledge administration on 16th September 2024 in Commemoration of Social Justice Day Elaborate discussions were held with Officers of NSS,NCC, Physical Education Director, Coordinators of Internal Complaints Committee, POSH Cell, Chief Warden, Associate wardens and resident Wardens of Girls hostel and the following actions were taken Safety Audit, Anti Drug Club, Representation Female Faculty members in NSS,NCC, NSO and other Clubs/Societies



*Received 16/09/2024
13/9/24*

Dr.S.R.Rajabalayanan
Coordinator-IQAC
Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.



*CD
13.9.24*
Principal
Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.

Internal Quality Assurance Cell

HITECH/IQAC/2024-25/5

14.10.2024

CIRCULAR

It is hereby informed to HoDs, Department IQAC Coordinators and Academic Audit Team members that a meeting is scheduled at 11.30 am on 15.10.2024 in Board room. All HoDs, Department IQAC Coordinators are requested to attend the meeting

The agenda

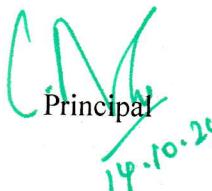
- Review of AQAR report for 2023-24
- Activities of committees/clubs/societies
- Details of Internship/Value Added Courses
- NBA documentation details
- Discussion on BoS
- Hostel Monitoring Duty


14/10/24
Dr. S.R. Rajabalayanan

Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator

Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032


14.10.24
Principal

Dr. C. Natarajan, M.E.Ph.D.

PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032

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Internal Quality Assurance Cell

Minutes of Meeting

Meeting Details	IQAC -Members, HoDs and Department IQAC Coordinators Meeting
Date &Time	15.10.2024 /11.30 am
Venue	Board Room

Details of Discussion

1. Reviewed the progress of the AQAR report for 2023-24. Emphasis was placed on completing the data collection and ensuring compliance with NAAC guidelines
2. Discussion on Activities of committees/clubs/societies
3. Details of Internship/Value Added Courses to be undertaken by students have been discussed
4. The NBA documentation details were discussed.
6. Discussion on BoS: Chairmen of BoS of various departments have been instructed to prepare for the standing committee meeting
7. It is decided to continue Hostel Monitoring Duty in the First Year Hostels

*Dr. S. R. Rajabalayanan
15/10/24*

Dr. S. R. Rajabalayanan
Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.



C. N.
Principal
15-10-24

Dr. C. Natarajan, M.E.Ph.D.,
PRINCIPAL
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Internal Quality Assurance Cell



Details of Participants

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting		
Date & Time	15.10.2024 /11.30 am		
Venue	Board Room		

S.No	Name of Member	Designation & Address	Signature
1.	Dr.C.Natarajan	Principal, Hindusthan Institute of Technology	<i>C.N</i> 15.10.24
2.	Dr.S.R.Rajabalayanan	Coordinator-IQAC	<i>Rajabalayanan</i>
3.	Dr.A.Jameer Basha	Professor & Head /CSE	<i>A.Jameer Basha</i>
4.	Dr. K.P. Dhanabalakrishnan	Professor & Head /AERO	<i>K.P.Dhanabal-</i>
5.	Dr.B Paulchamy	Professor & Head /ECE	<i>B-Paulchamy</i>
6.	Dr.M Duraipandian	Professor & Head /IT	<i>M.Duraipandian</i>
7.	Dr.L.Vijayakumar	Professor & Head /Pharma	<i>L.Vijayakumar</i>
8.	Dr.D.M.Navarasu	Professor & Head /MBA	<i>D.M.Navarasu</i>
9.	Dr.S.Jeyabharathi	Professor & Head /S&H	<i>S.Jeyabharathi</i>
10.	Mr.Maheswaran	Department Coordinator/AERO	<i>Maheswaran</i>
11.	Dr.K. Mahendrakan	Department Coordinator/ECE	<i>K.Mahendrakan</i>
12.	Mr.A.Jeevarathinam	Department Coordinator/MECH	<i>A.Jeevarathinam</i>
13.	Mrs.S.Sangeetha	Department Coordinator/MBA	<i>Sangeetha</i>



Internal Quality Assurance Cell

Action Taken report

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	15.10.2024 /11.30 am
Venue	Board Room

S.No	Details of Discussion	Action Taken
1	Activities of committees/clubs/societies	<p>The coordinators of Tamil Mandram & Fine Arts Club have been requested to organize Youth Awakening Day celebrations on 15th October 2024</p> <p>Nomination of NEP- SAARTHI/Assigning Faculty In charge: Dr.K.Mahendrakan, Associate Professor/Department of Electronics and Communication is being appointed as Faculty In charge & SPoC (Single Point of Contact).</p> <p>HiTech –Green Club is organizing IGEN Green day celebration on 22nd October 2024 in association with M/s. Institution of Green Engineers</p>
2	Internship/Value Added Courses	It is decided to have a minimum of two weeks Internship and Entrepreneurship Development training can be added as VAC for I Year Students
3	Review on NBA Documentation	The review schedule has been fixed as Criteria –I-25 th October 2024
4	Discussion on BoS	<p>All the Chairmen of BoS have been requested to nominate the BoS members to University 4 months prior to Expiry of Committee</p> <p>Standing Committee meeting has been scheduled on 9th November 2024</p>
5	Hostel Monitoring Duty Details	The schedule for Hostel Monitoring Duty has been released. The activity starts from 20 th October 2024



Dr.S.R.Rajabalayanan

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell

Hindusthan Institute of Technology
Valley Campus, Pollachi Highway, Coimbatore - 641 032, Tamilnadu, India.



Principal
Dr. C. Natarajan, M.E.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.
www.hit.edu.in

Internal Quality Assurance Cell

HITECH/IQAC/2024-25/6

15.11.2024

CIRCULAR

It is hereby informed to HoDs, Department IQAC Coordinators that a meeting is scheduled at 11.00 am on 15.11.2024 in Board room. All HoDs, Department IQAC Coordinators are requested to attend the meeting

The agenda

1. Activities of committees/clubs/societies
2. Ranking and Awards Application
3. Thirukkural competitions
4. Discussion on BoS/ Academic Council meeting

Special Day 2024
15.11.24

Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr.S.R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

C.N.
Principal
15.11.24

Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.

Copy to

1. IQAC Members
2. HoDs
3. Department IQAC Coordinators
4. Office



Internal Quality Assurance Cell

Minutes of Meeting

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date &Time	15.11.2024 /11.30 am
Venue	Board Room

Details of Discussion

1. Activities of committees/clubs/societies have been discussed and November Month activities have been planned
2. It is proposed to collect and apply for Ranking and Awards.
3. DOTE Circular on Thirukkural competitions have been discussed and instructions have been given to respective faculty members
4. Discussion on BoS/ Academic Council meeting: CoE has been instructed to schedule Academic Council Meeting

*Special Meeting
15.11.24*

Dr.S.R.Rajabalayanan
Coordinator-IQAC
Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.



*C.N
Principal
15.11.24*

Dr. C. Natarajan, M.E Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.





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Internal Quality Assurance Cell



Details of Participants

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date &Time	15.11.2024 /11.30 am
Venue	Board Room

S.No	Name of Member	Designation & Address	Signature
1.	Dr.C.Natarajan	Principal, Hindusthan Institute of Technology	<i>C.N. 15.11.24</i>
2.	Dr.S.R.Rajabalayanan	Coordinator-IQAC	<i>S.R.Rajabalayanan 15.11.24</i>
3.	Dr.A.Jameer Basha	Professor & Head /CSE	<i>A.Jameer Basha</i>
4.	Dr. K.P. Dhanabalakrishnan	Professor & Head /AERO	<i>K.P.Dhanabalakrishnan</i>
5.	Dr.B Paulchamy	Professor & Head /ECE	<i>B.Paulchamy</i>
6.	Dr.M Duraipandian	Professor & Head /IT	<i>M.Duraipandian 15.11.24</i>
7.	Dr.L.Vijayakumar	Professor & Head /Pharma	<i>L.Vijayakumar</i>
8.	Dr.D.M.Navarasu	Professor & Head /MBA	<i>D.M.Navarasu</i>
9.	Dr.S.Jeyabharathi	Professor & Head /S&H	<i>S.Jeyabharathi</i>
10.	Mr.Maheswaran	Department Coordinator/AERO	<i>M.Maheswaran</i>
11.	Dr.K. Mahendrakan	Department Coordinator/ECE	<i>K.Mahendrakan 15.11.24</i>
12.	Mr.A.Jeevarathinam	Department Coordinator/MECH	<i>A.Jeevarathinam</i>
13.	Mrs.S.Sangeetha	Department Coordinator/MBA	<i>S.Sangeetha</i>



Internal Quality Assurance Cell

Action Taken report

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date &Time	15.11.2024 /11.00 am
Venue	Board Room

S.No	Details of Discussion	Action Taken
1	Activities of committees/clubs/societies	Celebration of 'Constitution Day' on 26th November 2024 was organized by HiTech Electoral Literacy Club Seminar on Engineering Tomorrow: Empowering Students to Lead a Drug Free life has been organized by Anti Drug Club on 23rd November 2024
2	Application Ranking/Awards	HiTech is ranked as Ranked "48" Under All Over India- Private Engineering Colleges, Ranked "55" Under All Over India- Both Government and Private Engineering Colleges by DATA QUEST Employability Index Ranking -2025 Application submitted on 20.07.2024
3	Thirukkural competitions/DOTE Circular	Tamil mandram has been assigned responsibilities of organizing Thirukkural competitions during last week of December 2024
4	Discussion on BoS/ Academic Council meeting	Standing Committee meeting has been completed on 9 th November 2024. Academic Council Meeting has been scheduled on 22 nd November 2024

*Dr. S. R. Rajabalayanan
18/11/24*

Dr. S.R.Rajabalayanan
Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032



C.N.
Principal
18.11.24

Dr. C. Natarajan, M.E.Tech.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.



Internal Quality Assurance Cell

HITECH/IQAC/2024-25/7

06.12.2024

CIRCULAR

It is hereby informed to HoDs, Department IQAC Coordinators that a meeting is scheduled at 11.00 am on 10.12.2024 in Board room. All HoDs, Department IQAC Coordinators are requested to attend the meeting

The agenda

- Review on University Management and Information System
- Academic Council meeting Details
- NIRF details.
- HiTech-Uyir Club

*Dr. S.R. Rajabalayanan
6/12/24*
Dr. S.R. Rajabalayanan
Coordinator-IQAC

*Dr. S.R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.*

Copy to

- 1.IQAC Members
- 2.HoDs
- 3.Department IQAC Coordinators
- 4.Office

*C.N
Principal
6.12.24*

*Dr. C. Natarajan, M.E.Ph.D
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.*



Internal Quality Assurance Cell

Minutes of Meeting

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date &Time	10.12.2024 /11.30 am
Venue	Board Room

Details of Discussion

1. Review on University Management and Information System
2. The inputs and suggestions of Academic Council meeting have been discussed
3. Discussion on NIRF details.
4. It is proposed to associate with UYIR Organization and participation in college level

Secretary 10/12/24
10/12/24

Dr.S.R.Rajabalayanan
Coordinator-IQAC
Dr. S.R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

CM
Principal
10.12.24

Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.





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Details of Participants

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting		
Date & Time	10.12.2024 /11.30 am		
Venue	Board Room		

S.No	Name of Member	Designation & Address	Signature
1.	Dr.C.Natarajan	Principal, Hindusthan Institute of Technology	<i>C.N. 10.12.24</i>
2.	Dr.S.R.Rajabalayanan	Coordinator-IQAC	<i>S.R.Rajabalayanan</i>
3.	Dr.A.Jameer Basha	Professor & Head /CSE	<i>A.Jameer Basha</i>
4.	Dr. K.P. Dhanabalakrishnan	Professor & Head /AERO	<i>K.P.Dhanabalakrishnan</i>
5.	Dr.B Paulchamy	Professor & Head /ECE	<i>B.Paulchamy</i>
6.	Dr.M Duraipandian	Professor & Head /IT	<i>M.Duraipandian</i>
7.	Dr.L.Vijayakumar	Professor & Head /Pharma	<i>L.Vijayakumar</i>
8.	Dr.D.M.Navarasu	Professor & Head /MBA	<i>D.M.Navarasu</i>
9.	Dr.S.Jeyabharathi	Professor & Head /S&H	<i>S.Jeyabharathi</i>
10.	Mr.Maheswaran	Department Coordinator/AERO	<i>Maheswaran</i>
11.	Dr.K. Mahendrakan	Department Coordinator/ECE	<i>K.Mahendrakan</i>
12.	Mr.A.Jeevarathinam	Department Coordinator/MECH	<i>A.Jeevarathinam</i>
13.	Mrs.S.Sangeetha	Department Coordinator/MBA	<i>S.Sangeetha</i>



Internal Quality Assurance Cell

Action Taken report

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date &Time	10.12.2024 /11.30 am
Venue	Board Room

S.No	Details of Discussion	Action Taken
1	UMIS Details	HiTech UMIS(University Management and Information System) team has been formed and it is being coordinated by Dr.Balasubrmaniam/Controller of Examinations
2	Academic Council meeting	Eighth Academic Council Meeting has been organized on 22 nd November2024
3	NIRF Review	NIRF Review meeting is proposed on 24 th December2024
4	HiTech-UYIR Collegiate Club	HiTech-UYIR Collegiate Club has been constituted and Dr.R.Senthilkumar has been Nominated as Faculty Coordinator

*Dr. S. R. Rajabalayanan
Coordinator-IQAC*

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.



*C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.*

*C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.*



Internal Quality Assurance Cell

HITECH/IQAC/2024-25/8

20.01.2025

CIRCULAR

It is hereby informed to HoDs, Department IQAC Coordinators that a meeting is scheduled at 10.30 am on 21.01.2025 in Board room. All HoDs, Department IQAC Coordinators and Academic Audit Team members are requested to attend the meeting

The agenda

1. AQAR (20223-24) Details
2. Application for Ranking/Awards:
3. NBA Documentation
4. Preparation for AICTE-IDEA Lab presentation
5. Administrative and Academic Audit

Special class 20.01.25
Dr.S.R.Rajabalayanan
Coordinator-IQAC
Dr.S.R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

C.N.
Principal
20.01.25

Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.

Copy to

- 1.IQAC Members
- 2.HoDs
- 3.Department IQAC Coordinators
- 4.Office



Internal Quality Assurance Cell

Minutes of Meeting

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date &Time	21.01.2025 /10.30 am
Venue	Board Room

Details of Discussion

1. The uploading details of AQAR (20223-24) have been discussed and submitted in the portal.
2. Application for Ranking/Awards: It is decided to apply in Data Quest Best T-Schools 2025, Competition Success Review and India Today Survey 2025.
3. Review on NBA Documentation: Discussions carried out in Criteria I and II.
4. It is decided to Prepare AICTE-IDEA Lab presentation
5. Administrative and Academic Audit committee has been formed

*End of meeting
21/1/25*

Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

*CM
Principal
21-1-25*

Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.





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Internal Quality Assurance Cell



Details of Participants

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	21.01.2025 /10.30 am
Venue	Board Room

S.No	Name of Member	Designation & Address	Signature
1.	Dr.C.Natarajan	Principal, Hindusthan Institute of Technology	
2.	Dr.S.R.Rajabalayanan	Coordinator-IQAC	
3.	Dr.A.Jameer Basha	Professor & Head /CSE	
4.	Dr. K.P. Dhanabalakrishnan	Professor & Head /AERO	
5.	Dr.B Paulchamy	Professor & Head /ECE	
6.	Dr.M Duraipandian	Professor & Head /IT	
7.	Dr.L.Vijayakumar	Professor & Head /Pharma	
8.	Dr.D.M.Navarasu	Professor & Head /MBA	
9.	Dr.S.Jeyabharathi	Professor & Head /S&H	
10.	Mr.Maheswaran	Department Coordinator/AERO	
11.	Dr.K. Mahendrakan	Department Coordinator/ECE	
12.	Mr.A.Jeevarathinam	Department Coordinator/MECH	
13.	Mrs.S.Sangeetha	Department Coordinator/MBA	



Internal Quality Assurance Cell

Action Taken report

Meeting Details	IQAC -Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	21.01.2025 /10.30 am
Venue	Board Room

S.No	Details of Discussion	Action Taken
1	Application Ranking/Awards	Details for the award of Data Quest Best T-Schools 2025, have been Submitted on: 20.01.2025. HE Higher Education Ranking-2024. The details are to be submitted on 31.01.2025 Ranking Application in "Competition Success Review" Engineering Colleges Survey 2025 & India Today Survey 2025 to be submitted during 21 st -25 th March 2025
2	Review on NBA Documentation	The review schedule has been fixed as Criteria II-31 st December 2024
3	AICTE-IDEA Lab	Preparations have been made for AICTE-IDEA Lab discussion on 28 th January 2025
4	NIRF Details Review	NIRF Review meeting : 24 th December 2024: All department faculty details have been verified
5	Administrative and Academic Audit	It is proposed to organize Administrative and Academic Audit during third week of February 2025

*Dr. S. R. Rajabalayanan
24/01/25*

Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.



*C.N
24.01.25*

Principal
Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.



Internal Quality Assurance Cell

HITECH/IQAC/2024-25/9

08.04.2025

CIRCULAR

It is hereby informed to HoDs, Department IQAC Coordinators and Academic Audit Team members that a meeting is scheduled at 11.30 am on 11.04.2025 in Board room. All HoDs, Department IQAC Coordinators and Academic Audit Team members are requested to attend the meeting

The agenda

1. Compliance details on Equal Opportunity Cell
2. Application for Ranking/Awards.
3. Review on AICTE-IDEA LAB Activities
4. Discussion on Administrative and Academic Audit

Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

Principal
08.04.25

Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.

Copy to

- 1.IQAC Members
- 2.HoDs
- 3.Department IQAC Coordinators
- 4.Office



Internal Quality Assurance Cell

Minutes of Meeting

Meeting Details	IQAC -Members, HoDs and Department IQAC Coordinators Meeting
Date &Time	11.04.2025 /11.30 am
Venue	Board Room

Meeting Details

1. Discussion on Compliance details on Equal Opportunity Cell activities for the past 3 academic years
2. Discussion on Application for Ranking/Awards.
3. Review on AICTE-IDEA LAB Activities
4. It is decided to Prepare AICTE-IDEA Lab presentation
5. Discussion on Administrative and Academic Audit observations and suggestions

*Signature of Dr. S.R. Rajabalayanan
11.4.25*

Dr. S.R. Rajabalayanan
Coordinator-IQAC

Dr. S.R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.



*C.N.
11.4.25*

Principal

Dr. C. Natarajan, M.E.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.





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Internal Quality Assurance Cell



Details of Participants

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting		
Date & Time	11.04.2025 /11.30 am		
Venue	Board Room		

S.No	Name of Member	Designation & Address	Signature
1.	Dr.C.Natarajan	Principal, Hindusthan Institute of Technology	
2.	Dr.S.R.Rajabalayanan	Coordinator-IQAC	
3.	Dr.A.Jameer Basha	Professor & Head /CSE	
4.	Dr. K.P. Dhanabalakrishnan	Professor & Head /AERO	
5.	Dr.B Paulchamy	Professor & Head /ECE	
6.	Dr.M Duraipandian	Professor & Head /IT	
7.	Dr.L.Vijayakumar	Professor & Head /Pharma	
8.	Dr.D.M.Navarasu	Professor & Head /MBA	
9.	Dr.S.Jeyabharathi	Professor & Head /S&H	
10.	Mr.Maheswaran	Department Coordinator/AERO	
11.	Dr.K. Mahendrakan	Department Coordinator/ECE	
12.	Mr.A.Jeevarathinam	Department Coordinator/MECH	
13.	Mrs.S.Sangeetha	Department Coordinator/MBA	



Internal Quality Assurance Cell

Action Taken report

Meeting Details	IQAC -Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	11.04.2025 /11.30 am
Venue	Board Room

S.No	Details of Discussion	Action Taken
1	Establishment of Equal Opportunity Cell	Compliance details have been submitted on activities of Equal Opportunity Cell to University Grants Commission -MoE on 10 th February 2025
2	Application Ranking/Awards for	HiTech is ranked as Ranked 139(All India Engineering Colleges) , Ranked 113 (All India Private Engineering), Ranked 17 (All India Emerging Engineering College), Ranked 71 (All India Engineering College In South Zone), Ranked 25 (Private Engineering College In Tamilnadu) by The Week Survey 2025. The details were submitted on 15.03.2025 Application for the "Times-Annual Top Engineering Institute Ranking Survey-2025" Engineering Colleges Survey 2025 to be Submitted during last week of April 2025
3	AICTE-IDEA Lab	AICTE-IDEA Lab Coordinators training has been scheduled during 15th – 19th April 2025 at VTU Centre for Postgraduate Studies – Bangalore
4	Administrative Academic Audit and	Administrative audit has been conducted on 12.02.2025. Academic Audit has been completed during 21 st -23 rd February 2025



Dr. S.R.Rajabalayanan
Coordinator-IQAC

Dr. S.R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

*25/04/2025
12/4/25*

Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.

*C.N.
4.4.25*



Internal Quality Assurance Cell

HITECH/IQAC/2024-25/10

08.05.2025

CIRCULAR

It is hereby informed to HoDs, Department IQAC Coordinators and Academic Audit Team members that a meeting is scheduled at 11.30 am on 10.05.2025 in Board room. All HoDs, Department IQAC Coordinators and Academic Audit Team members are requested to attend the meeting

The agenda

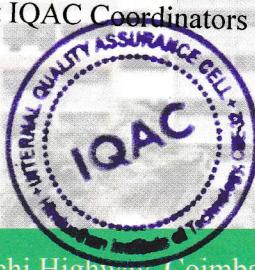
1. Clubs/Societies activities
2. Research and Development activities
3. AQAR 2024-25 details
4. Administrative and Academic Audit
5. Application for Pride of Nation Awards 2025/ Veterans India-

8.5.25
Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

Copy to

- 1.IQAC Members
- 2.HoDs
- 3.Department IQAC Coordinators
- 4.Office



C.M.
Principal
8.5.25

Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.



Internal Quality Assurance Cell

Minutes of Meeting

Meeting Details	IQAC -Members, HoDs and Department IQAC Coordinators Meeting
Date &Time	10.05.2025 /11.30 am
Venue	Board Room

Meeting Details

1. Discussion on activities of Clubs/Societies
2. Review on Research and Development activities
3. Discussion on AQAR 2024-25 details data collection
4. Administrative and Academic Audit schedule has been discussed
5. Application for Pride of Nation Awards 2025/ Veterans India-It is decided to get the approval from Management

*Dr. S. R. Rajabalayanan
10/05/25*

Dr.S.R.Rajabalayanan
Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.



*C. Natarajan
10/05/25*

Dr. C. Natarajan, ME.Pb.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.





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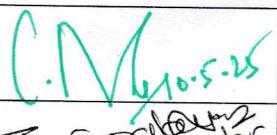
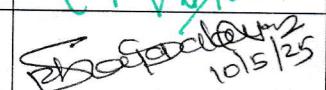
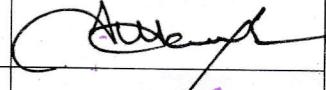
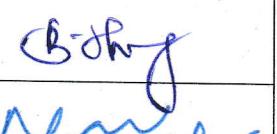
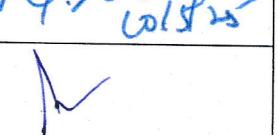
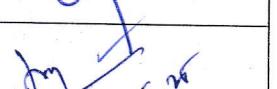
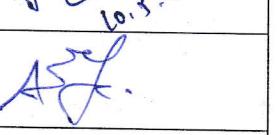
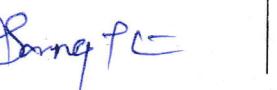
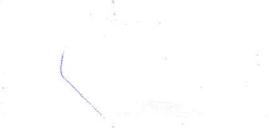


Internal Quality Assurance Cell



Details of Participants

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	10.05.2025 /11.30 am
Venue	Board Room

S.No	Name of Member	Designation & Address	Signature
1.	Dr.C.Natarajan	Principal, Hindusthan Institute of Technology	
2.	Dr.S.R.Rajabalayanan	Coordinator-IQAC	
3.	Dr.A.Jameer Basha	Professor & Head /CSE	
4.	Dr. R.Thirumalai	Professor & Head /AERO	
5.	Dr.B Paulchamy	Professor & Head /ECE	
6.	Dr.M Duraipandian	Professor & Head /IT	
7.	Dr.L.Vijayakumar	Professor & Head /Pharma	
8.	Dr.S.Elango	Associate Professor & Head /MBA	
9.	Dr.S.Jeyabharathi	Professor & Head /S&H	
10.	Mr.Maheswaran	Department Coordinator/AERO	
11.	Dr.K. Mahendrakan	Department Coordinator/ECE	
12.	Mr.A.Jeevarathinam	Department Coordinator/MECH	
13.	Mrs.S.Sangeetha	Department Coordinator/MBA	



Internal Quality Assurance Cell

Action Taken report

Meeting Details	IQAC –Members, HoDs and Department IQAC Coordinators Meeting
Date & Time	10.05.2025 /11.30 am
Venue	Board Room

S.No	Details of Discussion	Action Taken
1	Clubs/Societies activities	Prof.M. Manimegalai has been directed to send the report on Tamil vara vizha details Green club has been assigned to celebrate World Environment Day
2	Research and Development	Faculty members have been requested to submit the details of Journal paper publication –Content developed, patent publication and consultancy details before availing summer vacation. Research Coordinator has been requested to verify the details provided by faculty members
3	AQAR 2024-25	The details for AQAR 2024-25 are to be collected and compiled during June 2025
4	Administrative and Academic Audit	It is proposed to organize Administrative and Academic Audit during 27 th -30 th May 2025 and submit the report during 1 st Week of June 2025
5	Pride of Nation Awards 2025/ Veterans India	It is proposed to apply for pride of nation awards 2025 Excellence in nationalism, patriotism & nation-building through NCC



*S. R. Rajabalan
12/5/25*

Dr.S.R.Rajabalan
Coordinator-IQAC

Dr. S. R. RAJABALAYANAN
Coordinator
Internal Quality Assurance Cell
Hindusthan Institute of Technology
Coimbatore - 641 032.

C. N.
Principal
12.5.25

Dr. C. Natarajan, ME.Ph.D.,
PRINCIPAL
Hindusthan Institute of Technology
Coimbatore - 641 032.

